



EXHIBITOR DONATION PROGRAM

Welcome to The Venetian Convention & Expo Center. As part of our sustainability and community outreach efforts, we would like to familiarize you with our Exhibitor Donation Program. The program focuses on donating new and gently used items from your booth or meeting space to local community organizations such as schools and non-profits. By participating, you benefit from reduced shipping costs while helping divert waste from landfills and supporting the local community.

WHAT CAN BE DONATED?



Tradeshow swag or promotional giveaway items

(e.g., reusable bags, hats, clothing, reusable water bottles, etc.)



Office supplies

(e.g., pens, notepads, and other office equipment)



Furniture and household items



Bottled water and non-perishable food

WHAT CANNOT BE DONATED?



Partial or broken materials



Marketing brochures, paper handouts or signage



Food or perishable items

DONATION PROCESS

We've made the donation process easy.

1. Donation labels will be available at the Exhibitor Service Desk or distributed by Floor managers starting Friday, April 4 at 3:00 PM
2. Place donation labels on the items you wish to leave behind for donation.
3. Bring all donated materials to the designated donation staging area. Larger items for donation can be left in your booth and the Freeman team will assist with moving them to the donation staging area during move-out.

Please note, all smaller donated items must be moved to the designated donation staging area before booth breakdown begins. Any unlabeled or improperly placed items may not be donated.



QUESTIONS?

Visit the Exhibitor Service Desk or ask a Floor Manager for assistance.

Participation in this program is completely voluntary but highly encouraged. If you wish to participate, please grab donation labels from the Exhibitor Service Desk.

Thank you for contributing to a more sustainable event!